



Board of Trustees

*I roto I te whakapono tiaho matou
"Through Faith We Shine"*

BOT Meeting Agenda 10th August 2021

School Staff Room
5.30pm

*Our goal – raising student
achievement*

Welcome		
1	Vanessa	Opening Prayer and Welcome
2	Michael	Present and apologies
3	Michael	Receive and approve previous minutes
4	Michael	Review previous minutes action points
5	Petrina	Correspondence – Incoming and Outgoing

Reports		
6	Nathan	Principals/Special Character
7	Henry	Finance
8	Colin	Property
9	Adele/Amy	Marketing
10	Amy	Fundraising

General Business		
11	Michael	Essential Maintenance Plan
12	Michael	Board Assurance
13	Michael	ERO Meeting – 1 st Sept
14	Michael	Principals Performance Agreement
15	Michael	In-committee minutes last meeting – William Bagley Scholarship and Board Vacancy
16	Lucy	Records Officer
17	Amy	Closing Prayer

Code of Conduct

As a member of the Our Lady Star of the Sea School Board of Trustees, I understand my duties and responsibilities include the following:

- Acting within the School's Charter
- Acting in the best interests of the school as a whole
- Managing conflicts of interest effectively
- Respecting confidentiality
- Having a sound and up to date knowledge of the school and its community
- Attending meetings fully prepared
- Actively engaging in respectful discussion
- Acting jointly and accepting a majority decision
- Working considerately and respectfully
- Regularly attending meetings
- Submitting an apology in advance if unable to attend a meeting